



**CONNECTICUT AIR NATIONAL GUARD
HUMAN RESOURCE OFFICE**

375 Smith Street
Middletown, CT 06457



ACTIVE GUARD RESERVE (AGR) – MILITARY VACANCY ANNOUNCEMENT # 26-028

OPEN DATE: 23 July 2026

EXPIRATION DATE: 06 August 2026

Open To: Members of the CTANG Only

Number of Positions: 1
Title: Production Controller/1050-345
Unit/Duty Location: 103d MOF, East Granby, CT 06026
Min/Max Grade Authorized: E6/TSgt - E7/MSgt
Duty AFSC: ANY 2A, 2R, and 2W*
Security Clearance: SECRET*

**Required at time of application.*

HRO Remote: 103fss.hro.remote@us.af.mil; 860-292-2573

Job Summary:

The primary purpose of this position is to perform preliminary planning and long term forecasting of utilization of aerospace vehicles, engines, and associated support equipment.

The Major Duties Include But Are Not Limited To:

- Responsible for advising, planning and coordinating aircraft maintenance requirements and utilization scheduling between maintenance, operations, and external organizations. Actively participates in the Wing Flying Hour Working Group for planning, scheduling, and execution of the Wing's Flying Hour Allocation process. Verifies and reconciles the accuracy of unit flying hour allocations daily with Wing Operations Group and as directed with NGB AVDO and the Flying Hour Analyst. Manages all assigned major commodity areas (Airframe, Engine, Components and Special Projects). Develops, analyzes and evaluates multiple Maintenance Information System(s) (MIS) and various databases reports, charts and graphs to inform senior maintenance management. Actively participates in daily, weekly, and monthly scheduling, and quarterly/yearly planning programs and meetings. Communicates and advises leadership of potential over-utilization conditions. Analyzes and improves repair processes, methods, procedures and standards. Researches and determines cause for missed maintenance-related scheduled events and documents findings as required. Develops local procedures to ensure effective and efficient scheduling of engines, support equipment, and develops, writes, and publishes guidance for aircraft document reviews.
- Reviews both immediate and long-range requirements based on current workload forecasts and conditioned based maintenance and develops plans for obtaining resources to meet production requirements. Plans allocation of resources and distribution of work to ensure production commitments are accomplished as scheduled. Evaluates progress, analyzes requirements and availability of resources, communicates changing priorities to work center supervisors to ensure work is accomplished efficiently and deconflicts maintenance activities. Monitors and updates status of Work In Process (WIP). Coordinates with office of primary responsibility (OPR) on extension requests to maximize efficiency of aircraft availability. Initiate, validate, and submit time change extension requests, as needed. Manages the Configuration Management program.
- Maintains historical documents and maintenance data essential for aircraft records accuracy. Review and report status of decentralized records to maintenance operations flight supervisor. Acts as the wing Aerospace Vehicle Distribution Officer (AVDO), coordinates aircraft transfer between organizations, generates specific documentation (AFTO Form 103, Aircraft/Missile Condition Data). Participates in the development and maintenance of the Programmed Depot Maintenance (PDM) schedule for all assigned aircraft and equipment.
- Develops and maintains job standard master listings (JML) for assigned equipment in the MIS in coordination with functional work centers. Responsible for managing assigned weapon system Time Compliance Technical Order (TCTO) programs. Chairs TCTO planning meetings. Manages the assigned weapon systems Time Change Items (TCI) program and identifies, monitors, forecasts and schedules items specifically identified in applicable regulation and instructions

MINIMUM QUALIFICATION REQUIREMENTS

1. Air National Guard, Air Force Reserve or the United States Air Force members who have not achieved a passing Fitness Assessment score are ineligible for entry into the AGR program.
2. Air National Guard members must meet the physical qualifications outlined in DAFMAN 48-123 prior to entry on AGR duty.
3. An applicant on a medical profile may apply for AGR tours as long as meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to starting a new AGR tour.
4. For advertisements where the AFSC is not required prior to application, applicants must meet minimum ASVAB requirements for the advertised position.
5. Must meet any Special Requirements as specified in the Position Description.
6. Failure to obtain and maintain a SECRET or TOP SECRET (if applicable) security clearance will result in removal from the AGR program.
7. Selected individual must extend/re-enlist for a period equal to or greater than initial tour end date.
8. IAW ANGI 36-101, paragraph 5.3., to accept an AGR position, an applicant's military grade cannot exceed the maximum military authorized grade for the AGR position. Overgrade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position.
9. IAW ANGI 36-101, paragraph 5.7, an individual must not have been previously separated for cause from active duty or previous Reserve Component AGR tour.
10. IAW ANGI 36-101, paragraph 5.10, applicants should be able to complete 20 years of active federal service prior to Mandatory Separation Date (MSD). Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation must complete a Statement of Understanding contained in Attachment 3 of ANGI 36-101.
11. IAW ANGI 36-101, paragraph 6.6.1., members should remain in the position to which initially assigned for a minimum of 24 months. TAG may waive this requirement when in the best interest of the unit, State, or Air National Guard.
12. Entry/retention requirements for AFS are outlined in the AFECD/AFOCD.

Length of Tour: Initial AGR tour orders are probationary. The probationary period will not exceed six years. Follow-on tour will not exceed six years and will not be extended beyond an enlisted Airman's Expiration Term of Service (ETS) or an Officer's Mandatory Separation date (MSD).

APPLICATION REQUIREMENTS

1. One signed original NGB Form 34-1 dtd 20131111 (Application for Active Guard/Reserve Position). Add primary email address in "Current Home Address Line".
2. Current Report of Individual Personnel (RIP): with minimum Secret Clearance. If secret clearance is expired (may not be older than 10 years from closing date) you must obtain security memo from the Wing security manager.
3. Passing report of individual Fitness results from the Air Force Fitness Management System (AFFMS) (not more than 12 months old from closing of advertisement).
4. AF Form 422 Notification of AF Member's Qualification Status (not more than 12 months old).
5. Statement of all active service performed. Any of the following documents may be used: NGB Form 22, 23A or 23b, DD Form 214's, or DD Form 1506 (Statement of Service), or PCARS (AFR).
6. Copy of State Civilian Driver's License.
7. Certificates of Training applicable to advertised position (Optional).
8. Overgrade Letter of Understanding (If applicable).
9. Professional resume including duty history.

APPLICATION PACKAGE:

Please ensure the package is in one single PDF and in the order of requirements above. Applications are being accepted for Active Guard/Reserve (AGR) tour/duty under Title 32, Section 502f, United States Code. **All MVA questions should be directed to POCs below.**

APPLICATIONS MUST BE SENT VIA EMAIL TO ALL THE INDIVIDUALS BELOW.

PLEASE ADD THE MVA NUMBER TO THE SUBJECT LINE.

HRO Remote 860-292-2573; 103fss.hro.remote@us.af.mil

HRO: 860-613-7618; ng.ct.ctang.mbx.agr-tour-branch@army.mil