



**CONNECTICUT AIR NATIONAL GUARD
HUMAN RESOURCE OFFICE**

375 Smith Street
Middletown, CT 06457



ACTIVE GUARD RESERVE (AGR) – MILITARY VACANCY ANNOUNCEMENT # 26-018

OPEN DATE: 25 March 2026

EXPIRATION DATE: 08 April 2026

Open To: On-Board AGR

Number of Positions: 1
Title: Air Operation Officer / 1050-097
Unit/Duty Location: 103d AW, East Granby, CT 06026
Min/Max Grade Authorized: O5/Lt Col Through O6/Col
Duty AFSC: 11M or 12M*
Security Clearance: TOP SECRET*

*Required at time of application.

*Position to be filled upon the vacancy of the incumbent.

HRO Remote: 103fss.hro.remote@us.af.mil; 860-292-2573

Job Summary:

This position is located at unit level In the Air Operations program at selected Military Airlift Command (MAC) and Strategic Air Command (SAC) gained flying units in the Air National Guard (ANSG. Its paramount purpose is to plan, organize and supervise all unit flying operations programs required by Air Force, Major Command, and ANS regulations. In addition to supervisory responsibility, this position is a rated aircrew member on flying status involved in the piloting or navigation of unit-equipped (UE) aircraft.

The Major Duties Include But Are Not Limited To:

- Plans work to be accomplished by the organization which consists of about 15 or more full-time subordinates engaged in technical and administrative work. Sets priorities and prepares schedules for completion of work. Assigns work to subordinate Units based on priorities, selective consideration of difficulty and requirements of assignments, and the capabilities of employees. Reviews, accepts, amends or rejects work which has been reviewed by subordinate supervisors. Gives advice, counsel, or instruction to supervisors and subordinate employees on both general policy and administrative matters. Consults with subordinate supervisors and training specialists on training needs. Provides or makes provision for such development and training. Makes decisions on work problems presented by subordinate supervisors. Collaborates with heads of other units to negotiate, decide on, and/or coordinate work-related changes affecting other units not personally supervised. Advises officials with broader and higher responsibilities on problems involving the relationship of the work of the organization supervised to broader programs, and its impact on such programs. Evaluates supervisors and reviews evaluations made by supervisors on other employees. Approves selections for nonsupervisory positions and recommends selections for supervisory positions. Hears and resolves group grievances and serious employee complaints not resolved at a lower level. Reviews serious disciplinary cases and disciplinary problems involving key employees and determines required action. Supports equal employment opportunity and labor management relations programs. Ensures efficient position management and that position descriptions of subordinates are accurate. Approves/disapproves leave. Prepares performance standards.
- Oversees all unit operations activities, both in the air and on the ground, which based on unit mission and equipment, may include any of the following Air Operations program support functional areas: Training, Standardization and Evaluation, Tactics, Scheduling, Plans, Command Post, Intelligence, Life Support, Flying Operations and Flight Management. Unit mission may require additional function a, e.g. Airspace Management, Air Evacuation Operations, Aero-Medical Operations, Aircraft Alert Operations, Airfield Management, Simulator Operations, Operational Support Aircraft (OSA) etc. Monitors work of subordinates and reviews written reports. Sets division policy and ensures Air Force, gaining command, ANG and unit directives are properly implemented to achieve operational readiness of the Unit.
- Develops long-range training and deployment plans for the unit to meet training goals, higher headquarters Inspection schedules and overseas deployment requirements. Coordinates required planning and resources with other units and higher headquarters to support and implement the training and deployment plan. Directs the development of unit training goals and long-range advanced planning to include facility/equipment modernization, improvement or replacement develops detailed plans for accomplishment of these training goals and advanced plans.
- Acts as a key advisor on the Commander's staff to coordinate unit flying operations with other ANG flying units and outside agencies, e.g. the Federal Aviation Administration (FAA), civilian airport authorities, etc., and with unit maintenance resources and support areas. Acts as central point of contact with local and regional FAA representatives in establishing letters of agreement for aircraft operations, developing and controlling military training airspace, investigating possible violations of flying directives, and coordination for local unit sponsored exercises.
- Serves as the Operations representative on the Commander's Financial Management Board. Develops and recommends the operations budget for approval to higher headquarters based on unit requirements and mission. Oversees the approved operations budget and allocates resources to meet training goals to include sufficient expenditure of man-day allocations. Serves as the operations representative on the Base Facilities Utilization Board.
- Develops and directs the unit flying hour program in coordination with higher headquarters to meet approved higher headquarters flying hour allocations. Oversees and coordinates the unit Status of Resources and Training Systems (SORTS) reports with higher headquarters to determine unit mission capability under wartime conditions. Assesses the impact on organizational programs and resource management.

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- Monitors the implementation of an effective division safety program for all flying operations and related ground activities. Continually evaluates program results to reduce or eliminate accidents and Incidents. Follows-up on the corrective action taken to eliminate hazards.

- Develops division policy for flight management personnel to insure effective and efficient administrative control of all flight documentation and Individual flight records. Oversees the operations computer program in coordination with the base-wide computer program. Participates in management decisions impacting purchase and use of computer hardware, software, and training programs for the unit.

- Must pass standardization/evaluation flight examinations and meet annual flying requirements as prescribed by applicable regulations and directives. Performs pilot or navigator functions in advanced, heavy, multi-engine, fixed or rotary wing military transport/tanker aircraft on extended flights to domestic/foreign points. Flying missions are conducted in all weather conditions, which based on unit mission and equipment may include: (a) transporting personnel from point-to-point using fully adequate landing areas, (b) executing evasive maneuvers, close formation flying, low altitude flight at very low speeds, aerial refueling, airdrop of cargo and personnel, overseas flights. transporting heavy loads on short or marginal airfields, and/or escorting and refueling formations in long distance airaircraft deployment operations worldwide, (c) flying night operations using night vision goggles (NVG), very low speed flight at very low altitudes over any terrain, single/multi-ship defensive combat maneuvering and transporting cargo and personnel into remote and confining landing zones or, cdl administering introductory flight training to familiarize military students with complex UE aircraft systems and how they function.

MINIMUM QUALIFICATION REQUIREMENTS

1. Air National Guard, Air Force Reserve or the United States Air Force members who have not achieved a passing Fitness Assessment score are ineligible for entry into the AGR program.
2. Air National Guard members must meet the physical qualifications outlined in DAFMAN 48-123 prior to entry on AGR duty.
3. An applicant on a medical profile may apply for AGR tours as long as meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to starting a new AGR tour.
4. For advertisements where the AFSC is not required prior to application, applicants must meet minimum ASVAB requirements for the advertised position.
5. Must meet any Special Requirements as specified in the Position Description.
6. Failure to obtain and maintain a SECRET or TOP SECRET (if applicable) security clearance will result in removal from the AGR program.
7. Selected individual must extend/re-enlist for a period equal to or greater than initial tour end date.
8. IAW ANGI 36-101, paragraph 5.3., to accept an AGR position, an applicant's military grade cannot exceed the maximum military authorized grade for the AGR position. Overgrade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position.
9. IAW ANGI 36-101, paragraph 5.7, an individual must not have been previously separated for cause from active duty or previous Reserve Component AGR tour.
10. IAW ANGI 36-101, paragraph 5.10, applicants should be able to complete 20 years of active federal service prior to Mandatory Separation Date (MSD). Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation must complete a Statement of Understanding contained in Attachment 3 of ANGI 36-101.
11. IAW ANGI 36-101, paragraph 6.6.1., members should remain in the position to which initially assigned for a minimum of 24 months. TAG may waive this requirement when in the best interest of the unit, State, or Air National Guard.
12. Entry/retention requirements for AFS are outlined in the AFECD/AFOCD.

Length of Tour: Initial AGR tour orders are probationary. The probationary period will not exceed six years. Follow-on tour will not exceed six years and will not be extended beyond an enlisted Airman's Expiration Term of Service (ETS) or an Officer's Mandatory Separation date (MSD).

APPLICATION REQUIREMENTS

1. One signed original NGB Form 34-1 dtd 20131111 (Application for Active Guard/Reserve Position). Add primary email address in “Current Home Address Line”.
2. Current Report of Individual Personnel (RIP): with minimum Secret Clearance. If secret clearance is expired (may not be older than 10 years from closing date) you must obtain security memo from the Wing security manager.
3. Passing report of individual Fitness results from the Air Force Fitness Management System (AFFMS) (not more than 12 months old from closing of advertisement).
4. AF Form 422 Notification of AF Member’s Qualification Status (not more than 12 months old).
5. Statement of all active service performed. Any of the following documents may be used: NGB Form 22, 23A or 23b, DD Form 214’s, or DD Form 1506 (Statement of Service), or PCARS (AFR).
6. Copy of State Civilian Driver’s License.
7. Certificates of Training applicable to advertised position (Optional).
8. Overgrade Letter of Understanding (If applicable).
9. Professional resume including duty history.

APPLICATION PACKAGE:

Please ensure the package is in one single PDF and in the order of requirements above. Applications are being accepted for Active Guard/Reserve (AGR) tour/duty under Title 32, Section 502f, United States Code. **All MVA questions should be directed to POCs below.**

APPLICATIONS MUST BE SENT VIA EMAIL TO ALL THE INDIVIDUALS BELOW.

PLEASE ADD THE MVA NUMBER TO THE SUBJECT LINE.

HRO Remote 860-292-2573; 103fss.hro.remote@us.af.mil

HRO: 860-613-7618; ng.ct.ctang.mbx.agr-tour-branch@army.mil