



**CONNECTICUT AIR NATIONAL GUARD
HUMAN RESOURCE OFFICE**

375 Smith Street
Middletown, CT 06457



ACTIVE GUARD RESERVE (AGR) – MILITARY VACANCY ANNOUNCEMENT # 25-039

OPEN DATE: 16 July 2025

EXPIRATION DATE: 30 July 2025

Open To: Nationwide

Number of Positions: 1
Title: ORDNANCE EQUIPMENT WORKER/1050-337
Unit/Duty Location: 103d MXS/ East Granby, CT 06026
Min/Max Grade Authorized: Amn/E2 through TSgt/E6
Duty AFSC: 2WXXX
Security Clearance: Secret*

***Must hold SECRET clearance to apply**

HRO Remote: Ms. Caitlin Barkman; 860-292-2573; caitlin.barkman@us.af.mil

Job Summary:

This position is located in an Air National Guard Munitions Section. The purpose of this position is to provide munitions support to the state and designated agencies in support of their taskings.

The Major Duties Include But Are Not Limited To:

1. The Materiel Section is comprised of Operations, Inspections, and Stockpile Management Elements. Assists with the management of allocations, stock levels, inventories, requisitions, and disposition of munitions. Performs duties associated with the excess serviceable/unserviceable munitions program. Assists with scheduling of complete, custody, special munitions inventories, and compiles inventory adjustment packages as required. Executes munitions inspection program for all munitions assets to include receipt, inspection, stockpile surveillance and preservation, marking and packaging, and shipping requirements. Assists with managing warehouse munitions stockpiles and maintaining storage area infrastructure and facilities, vehicles, and equipment. Store bulk stock and operationally configured or built-up munitions. Process munitions movement transactions. Prepare and schedule munitions for shipment. Maintain and utilize a Master Storage Plan to the maximum extent possible. Ensure all containers placed in storage are properly marked and sealed. Maintain munitions storage facility exits, doors, door components, and locks in good working order.
2. Production Section is comprised of Conventional Maintenance, Line-Delivery and Munitions Materiel Handling Equipment. Maintain conventional munitions, containers, dispensers, training items, and repair various munitions components. Performs demilitarization of inert munitions. Processes, certifies, and documents munitions residue and empty munitions containers. Performs periodic, special, pre-use and returned munitions inspections. Inspects munitions and sub-assemblies for evidence of exudation, corrosion, dents, burrs, scratches, cracks, broken or bent parts and checks components for TCTO. Performs proper removal or repair procedures utilizing lubricants and preservatives, application of metal finishes or paints to munitions. Adjusts, inserts, and removes cartridges and squibs from explosive components. Perform safety and electrical continuity inspections on electrically actuated explosives and propellants. Ensures tools are properly marked, calibrated, and are secured when area is unattended. Deliver munitions to the flight-line to meet mission requirements with the coordination of other sections. Performs inspections on all munitions trailer movements to and from aircraft parking areas. Perform munitions reconciliation between aircraft missions. Manages munitions holding areas to preclude explosive and compatibility violations. Inspect, maintain, and service assigned non-powered munitions materiel handling equipment (MMHE). Inspect, test, maintain, and repair electrical systems utilizing schematic diagrams. Conduct corrosion control on all assigned equipment to include environmental wash cycles.
3. Systems Section is comprised of Munitions Control, Combat Plans, Mobility & Training and Plans & Scheduling Elements. Coordinates with various sections to ensure the effective flow of information, scheduling, and use of available resources. Assists with Nuclear Certified Equipment Program as applicable. Maintains, coordinates, and executes Emergency Action Checklists with outside agencies. Assists with the management of the key and high security lock program. Processes munitions transactions, creates, and tracks work-orders in the appropriate automated system. Maintains maps showing the entire storage area, primary and alternate explosives routes, and sited explosives locations. Administers combat plans and mobility packages. Assist with planning, forecasting, and scheduling for the maintenance of live, inert, and dummy munitions, non-powered munitions support equipment, handling equipment, and facility inspection requirements.
4. Complies with safety and security requirements. Complies with all Federal, State, DOD, USAF, and local regulations concerning hazardous materials/waste munitions assets. Maintains hazardous waste and material according to applicable directives. Coordinates movement of hazardous materiel munitions or related assets through the Traffic Management Office.

MINIMUM QUALIFICATION REQUIREMENTS

1. Air National Guard, Air Force Reserve or the United States Air Force members who have not achieved a passing Fitness Assessment score are ineligible for entry into the AGR program.
2. Air National Guard members must meet the physical qualifications outlined in DAFMAN 48-123 prior to entry on AGR duty.
3. An applicant on a medical profile may apply for AGR tours as long as meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to starting a new AGR tour.
4. For advertisements where the AFSC is not required prior to application, applicants must meet minimum ASVAB requirements for the advertised position.
5. Must meet any Special Requirements as specified in the Position Description.
6. Failure to obtain and maintain a SECRET or TOP SECRET (if applicable) security clearance will result in removal from the AGR program.
7. Selected individual must extend/re-enlist for a period equal to or greater than initial tour end date.
8. IAW ANGI 36-101, paragraph 5.3., to accept an AGR position, an applicant's military grade cannot exceed the maximum military authorized grade for the AGR position. Overgrade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position.
9. IAW ANGI 36-101, paragraph 5.7, an individual must not have been previously separated for cause from active duty or previous Reserve Component AGR tour.
10. IAW ANGI 36-101, paragraph 5.10, applicants should be able to complete 20 years of active federal service prior to Mandatory Separation Date (MSD). Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation must complete a Statement of Understanding contained in Attachment 3 of ANGI 36-101.
11. IAW ANGI 36-101, paragraph 6.6.1., members should remain in the position to which initially assigned for a minimum of 24 months. TAG may waive this requirement when in the best interest of the unit, State, or Air National Guard.
12. Entry/retention requirements for AFS are outlined in the AFECDD/AFOCD.

Length of Tour: Initial AGR tour orders are probationary. The probationary period will not exceed six years. Follow-on tour will not exceed six years and will not be extended beyond an enlisted Airman's Expiration Term of Service (ETS) or an Officer's Mandatory Separation date (MSD).

APPLICATION REQUIREMENTS

1. One signed original NGB Form 34-1 dtd 20131111 (Application for Active Guard/Reserve Position). Add primary email address in "Current Home Address Line".
2. Current Report of Individual Personnel (RIP): with minimum Secret Clearance. If secret clearance is expired (may not be older than 10 years from closing date) you must obtain security memo from the Wing security manager.
3. Passing report of individual Fitness results from the Air Force Fitness Management System (AFFMS) (not more than 12 months old from closing of advertisement).
4. AF Form 422 Notification of AF Member's Qualification Status (not more than 12 months old).
5. Statement of all active service performed. Any of the following documents may be used: NGB Form 22, 23A or 23b, DD Form 214's, or DD Form 1506 (Statement of Service).
6. Copy of State Civilian Driver's License.
7. Certificates of Training applicable to advertised position (Optional).
8. Overgrade Letter of Understanding (If applicable).
9. Professional resume including duty history.

APPLICATION PACKAGE:

Please ensure the package is in one single PDF and in the order of requirements above. Applications are being accepted for Active Guard/Reserve (AGR) tour/duty under Title 32, Section 502f, United States Code. **All MVA questions should be directed to POCs below.**

APPLICATIONS MUST BE SENT VIA EMAIL TO ALL THE INDIVIDUALS BELOW.

PLEASE ADD THE MVA NUMBER TO THE SUBJECT LINE.

Ms. Caitlin Barkman; 860-292-2573; caitlin.barkman@us.af.mil
HRO: 860-613-7608; ng.ct.ctang.mbx.agr-tour-branch@army.mil