

CONNECTICUT ARMY NATIONAL GUARD AGR MILITARY VACANCY ANNOUNCEMENT

CONNECTICUT ARMY AND AIR NATIONAL GUARD

HUMAN RESOURCES OFFICE

MIDDLETOWN, CONNECTICUT 06457

ANNOUNCEMENT NUMBER: 25-028

DATE: 11 Dec 25

CLOSING DATE: 31 Dec 25

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:

Recruiting and Retention NCO, PARA 999 LINE 99, E6, 00F3

APPOINTMENT FACTORS:

OFFICER()

WARRANT OFFICER()

ENLISTED(X)

LOCATION OF POSITION:

CTARNG 6th REC RET BN, 375 SMITH STREET MIDDLETOWN CT, 06457

WHO MAY APPLY:

Must be a current member of the National Guard within the grade(s) of E4 and E6.

AREA OF CONSIDERATION: This position is open to the grades of: E4 to E6. Individual selected will receive an AGR Tour with the Connecticut Army. In order to be considered for this position, applicants must meet minimum qualifications as outlined on this announcement.

INSTRUCTIONS FOR APPLYING: The documents listed WILL be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the Soldier as eligible. Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.

1. Signed original NGB Form 34-1 dtd 20131111 (Application for Active Guard/Reserve Position). MUST ADD PRIMARY EMAIL ADDRESS in "Current Home Address Line". Application packet will consist of the following documents IAW AR 135-18 and NGR 600-5.
2. Individual Medical Readiness Record (IMR). PHA date must be within 12 months of closing date & HIV test must be within 24 months from closing date of this advertisement. (Accessible through <https://medpros.mods.army.mil/portal>)
3. Statement of all active service performed. Any of the following documents may be used: NGB Form 23 or 23b(within 12 months of closing date), all DD Form 214s, or DD Form 1506 (Statement of Service).
4. Copy of DA Form 1059 demonstrating required Professional Military Education (PME) qualification for your GRADE. (If you have not attended PME for your grade, you must provide a brief letter/memo with a short explanation.)
5. VALIDATED copy of Selection Board Record Brief (ERB) (dated within 30 days of closing date). IAW PPOM #20-026
6. Proof of current Security Clearance. Submit favorable NACLC memorandum from State Security Manager Office dated within 60 days from advertisement. Failure to submit Certificate of Clearance, will result in being ineligible for consideration.
7. ASVAB Line Scores (acceptable documents include: DD 1966, US MEPCOM, Memorandum. Please do not upload ERB for this requirement)
8. Copy of last five (5) NCOERs. In the event you do not have the required five NCOERs due to Time in Service (TIS) and Time in Grade (TIG), Letters of Recommendation (LOR) must be submitted in the absence of the evaluations, to substantiate a total of five documents. Missing evaluation periods not due to TIS/TIG must be substantiated with a memorandum addressed to the president of board explaining the missing periods. DA 1059s are considered as evaluations. All LORs must be signed.
9. DA Form 705. ACFT or AFT must indicate "GO" (must say "Record" ACFT/AFT on scorecard, and must be dated within 12 months of close date.)
10. Copy of favorable DA 5500 or DA 5501 (Body Content Worksheet) dated w/in 6 months. (If not applicable, upload DA 705 with passing ht/wt or memo/document stating it does not apply)
11. Signed HRR Form 600 dtd Sep2022 (Recruiting and Training Cadre Suitability Questionnaire).
12. ATTRS RS screen shot showing previously scheduled upcoming schools.
13. Copy of valid driver's license
14. Previously approved waivers, if applicable.

POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 00F3

MINIMUM APPOINTMENT REQUIREMENTS:

1. This advertisement is for THREE positions.
2. Minimum Age: Must be 21 years old by 01 APR 2026
3. This is a 00F34 level position. SFC/E7 may apply for the position, however they will have to accept a voluntary reduction to SSG/E6 prior to accepting the position, unless they hold the 79T MOS.
4. Line score requirements: GT 110 (waiverable to GT 100 or GT 95 with an ST 95). Other requirements: must meet additional selection criteria listed in NGR 601-1 para 4-9 for ARNG Non-Career Recruiters.
5. Must possess a SECRET clearance. Must have a valid Driver's License. Must be professional military education qualified for their grade.
6. E4 applicants must be BLC complete
7. Preferred qualifications / skills: appropriate NCOES complete for current rank, additional spoken language(s), previous recruiting experience (civilian or military), and comfortable driving large vehicles with trailers.
8. Can not have a shaving profile
9. This assignment is a suitability required position and applicants must pass extensive background screenings in accordance with HQDA Executive Order (EXORD) 085-19, 2 February 2019. Screenings include but are not limited to Local File OMPF, NACLC, NSOR, BHI, CID, DAIG, Restricted File and ASAP. This position

is Nationwide and personnel will be moved based upon the needs of the Recruiting and Retention Battalion. Selected Soldier will be brought on in an AGR status while state and NGB level suitability screening is conducted. If the selected Soldier does not pass state and NGB Level screening they will be involuntarily separated from the AGR program. If at the end of the initial three-year tour the newly hired Recruiter is not performing to required standards, they may be considered for separation from the AGR program.

10. Must complete NGB-prescribed PEC course (SQI-4) within 6 months of hire, but favorable Suitability Screening must be obtained from the national level prior to attendance at PEC. Training at the National Guard Professional Education Center (NGPEC) is a mandatory condition of employment, subject to availability of resources. Failure to complete course(s) may result in reassignment or termination of full-time employment unless extenuating circumstances preclude course attendance.

11. You may be required to serve a developmental assignment of up to three years at National Guard Bureau or other location during your AGR career in the Connecticut Army National Guard AGR program.

12. All applicants will be required to conduct an 8-10 minute brief at the hiring board. This brief will be created in PowerPoint and will require the applicant to convey to the board why they want to be a recruiter, what skills do they bring to better the organization, and why should they be hired. If notified of an interview, R&R will provide you a NLT date and time to have slides to the board members.

13. Newly hired Recruiters will be required to achieve a Senior Recruiting Badge (mission achievement for 12 consecutive months based on assigned mission / area) in order to be considered for tour continuation.

14. Must be able to complete a 3 year initial tour of active duty or FTNGD prior to the date of mandatory removal from an active status based on age, or service (without any extensions), under any provisions of law or regulation as prescribed by current directives.

15. Onboard AGR who are in their initial 18 month stabilization period are not eligible to apply, per AR 600-5 para 3-5c. Onboard AGR applicants (who are eligible) must submit an acknowledgment from their AGR supervisor with their packet.

16. **Applicants who have voluntarily separated from the AGR Program in lieu of adverse personnel actions, or who have been involuntarily separated from the AGR Program are not eligible to reenter the program.

17. **Persons entitled to Permanent Change of Station (PCS) allowances/benefits may be eligible for consideration contingent upon availability of PCS funds from NGB. Authorization for payment of PCS expenses will be granted only after a determination is made that PCS is in the best interest of the CTARNG and upon availability of funds from the National Guard Bureau (NGB)

18. **PLEASE READ DISCLAIMER: You, the applicant, are responsible for the completion and turn-in of your application, all contents and attachments. Please ensure that all required documents (as applicable) on the checklist are included with your application. INCOMPLETE APPLICATIONS WILL BE CONSIDERED "NOT QUALIFIED" AND, WILL BE DISQUALIFIED WITHOUT ACTION. Applications and associated documents will not be considered for future vacancy announcements. You will be notified by email if your packet is rejected or if you have not been selected for the position. HRO is not required to review application prior to the closing date on the announcement; hence, it is imperative the application is complete and correct when submitted. DEPLOYED APPLICANTS: If you are deployed, submit a memo stating the following: you are deployed, tentative date of your redeployment and include all POC information – i.e. DSN phone numbers and all email address (es).

BRIEF JOB DESCRIPTION:

Establishes and maintains contacts with local prospects, centers of influence, and other persons or sources. Capable of influencing and/or assisting recruiting efforts. Conducts interviews with prospects and may be required to engage in public speaking commitments and community affairs. Explains occupational and organizational structure of the Army to applicants, parents, and interested groups of individuals. Evaluates and initiates in-processing of qualified applicants and maintains prospect hard files. Candidates should have strong skills in military administration, personnel counseling, and the ability to work independently with minimum supervision. This assignment is a suitability required position and applicants must pass extensive background screenings in accordance with HQDA Executive Order (EXORD) 085-19, 2 February 2019. Screenings include but are not limited to Local File OMPF, NACLC, NSOR, BHL, CID, DAIG, Restricted File and ASAP. This position is nationwide and personnel will be moved based upon the needs of the Recruiting and Retention Battalion.

SELECTING SUPERVISOR:

CONTACT INFO:

SFC James Lamphere
(DSN)
(Com) 860-613-7617
(Email) james.d.lamphere2.mil@army.mil

EQUAL OPPORTUNITY:

The Connecticut National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.