



**CONNECTICUT AIR NATIONAL GUARD
HUMAN RESOURCE OFFICE**

375 Smith Street
Middletown, CT 06457



ACTIVE GUARD RESERVE (AGR) – MILITARY VACANCY ANNOUNCEMENT # 25-017

OPEN DATE: 28 February 2025

EXPIRATION DATE: 14 March 2025

Open To: CT ANG Members On-Board AGR

Number of Positions:	Position	1
Title:		AIRCREW OPERATIONS/1050-006
Unit/Duty Location:		103d OSS, East Granby, CT 06026
Min/Max Grade Authorized:		E8-E9
Duty AFSC:		1A100
Security Clearance:		SECRET

***MUST BE ON CURRENT AERONAUTICAL ORDERS, HOLD THE
1A172N OR 1A192N AFSC, AND HAVE INSTRUCTOR QUALIFICATION
AND JOINT AIRDROP INSPECTION QUALIFICATION**

Job Summary:

This position is located at an Air National Guard (ANG) flying wing. This is an ANG Dual Status Technician/AGR position requiring military membership, compatible military skill assignment, and classification. The primary purpose of this position is to serve as a first level supervisor over subordinate loadmasters and as an aircrew member. Plans, directs, and manages operational and training matters pertaining to assigned loadmasters. In addition, performs aircrew duties as an instructor loadmaster in the unit type aircraft

The Major Duties Include But Are Not Limited To:

- Plans, organizes, and directs the activities of the */loadmaster* section, ensuring that operational and training duties pertaining to loadmasters comply with legal and regulatory requirements and meet organizational mission. Researches, interprets, analyzes and applies proper guidelines, policies, regulations, etc. pertaining to aircrew function. Establishes policies and procedures for accomplishment of *loadmaster* function. Plans and schedules work in a manner that promotes a smooth flow and even distribution. Coordinates plans and schedules with other aircrew members and organization managers as appropriate. Identifies need for changes in priorities and takes action to implement such changes. Plans, schedules and assigns work to be accomplished by subordinates. Balances workload, providing advice, guidance, and direction on a wide range of aircrew and administrative issues. Reviews organization mission, functions, and manning. Identifies requirements and initiates requests for additional resources including personnel, overtime, equipment, supplies, and space to ensure success in meeting goals and objectives. Advises supervisor of significant issues and problems related to work accomplishment. Reviews work Accepts, amends, or rejects work presented by subordinates. Manages critical assessment programs such as the Management Internal Control Toolset (MICT), Manages critical assessment programs such as; Unit Self Inspections, Maintenance Standardization, Operational Readiness, Unit Compliance Inspections, and Staff Assistance Visits (SAVs). Responsible for the development and maintenance of organizational level checklists. Ensures metrics are established and monitored to assess key result areas for successful mission accomplishment including, but not limited to, items where non-compliance would affect system reliability or result in serious injury, loss of life, excessive cost, or litigation. (25%)
- Develops and provides training for loadmaster instructors and flight examiners as well as loadmaster aircrew upgrade and proficiency training/instruction as needed. Schedules and conducts training for instructors and flight examiners on instructional methodology, student assessment, and training techniques. Reviews and analyzes loadmaster training objectives as well as guidance regarding aircrew duties, proficiency requirements and flight safety. Validates that unit training program meets these requirements and ensures that the full range of instructional techniques (i. e., theory, formal classroom instruction, and actual on the job practice) is used. Ensures training program focuses on needed mission specific duties such as but not limited to: Combat Aircrew Training, Combat Aerial Delivery, Air Rescue and Recovery, Special Operations, Banner Support Missions, Functional Check Flights, Aeromedical Evacuation, Emergency Airlift of Personnel, Test Certification, etc. Develops instructional standards, training, lesson plans, tests, and other training material. As needed, conducts ground and flight training for qualification and proficiency requirements, encompassing all loadmaster crew duties. Evaluates the effectiveness of the training program. Participates in process improvement teams to recommend improvements to instructional methods or processes. Recommends course changes and provides feedback on contractor courseware and instructional effectiveness. (20%)
- As required, flies as an aircrew member in unit aircraft and performs duties as flight instructor. May also perform duties as flight examiner. As a flight examiner, the incumbent administers no notice and annual evaluations to ascertain the performance of loadmasters during all phases of mission execution. Use of night vision devices, flying in mountainous terrain, during combat assault landings on unprepared runways, and accomplishing aerial delivery of cargo/personnel (airplane typical) are required. Ensures aircrew members meet or exceed qualification standards for assigned position. As a *loadmaster* instructor, makes determinations on issues involving passenger safety, and safety of flight matters involving weight and balance data, shipment and compatibility of various types of cargo and cargo/personnel combinations, hazardous materials in excessive quantities, special handling security cargo such as courier materials, and registered mail. Develops and certifies cargo load plans as well as evacuation procedures for aircrew and passengers. Maintains oversight of loading and unloading of aircraft, ensuring that all required documentation is completed. (15%)
- Aircrew Standardization/Evaluation Program: Manages the *Loadmaster* Standardization evaluation program, which is specifically designed to maintain guidance per AFI and other applicable instructions on evaluation testing, maintaining Flight Evaluation Folders, set up no notice evaluations, attend Standardization Evaluation Review Boards (that determine evaluation, testing, new LM upgrades and trending analysis) and perform LM annual evaluations to include ground evaluation. The Standardization and Evaluation program is for the Wing Commander to visually assess through periodic reviews the squadron's procedures and practices to assure adequacy and compliance to local and higher-level directives. (15%)
- Manages a list of trained Loadmasters to meet the need for the Joint Airdrop Inspector (JAI) Program. The supervisor will ensure that only the most qualified individual is selected to be JAI certified for the program from the list of mission qualified loadmasters. Chooses who will be the unit representative and subject matter expert on all inter-service aerial delivery review panels and malfunction on analysis board meetings. Attends Standardization and Evaluation boards to select candidates that will be trained to be JAI certified. (10%)
- Special Operations: Provides a force multiplier of Special Operations Forces (SOF) and Psychological Operations to the ANG and the USAF. In addition to electronic warfare and airlift support ANG special operations loadmasters are responsible for conducting Infil/Exfil Operations "Rapids". Infil/Exfil operations are a tactical method of on-loading or off-loading dedicated unconventional and rescue/SOF forces. They are also responsible for Forward Area Refueling Point (FAR P) and Hot Gas operations. FAR P and Hot Gas are tactical aircraft -to-aircraft ground refueling operations.
- Personnel Recovery Operations: Develops and provides instruction on all phases of personnel recovery (search and rescue) operations to include scanning techniques and responsibilities, direct pilot into drop zone, launch pyrotechnical devices and rescue equipment, perform safety check of parachuting and rescue equipment of Guardian Angel (GA) personnel before exit jump and initiating emergency procedures to retrieve hung jumpers. During Helicopter Air to Air Refueling (HAAR) operations the *loadmaster* maintains contact with receiver aircraft, guiding receiver pilot into and out of refueling envelope, directing emergency breakaway procedure as required and keeping the front end flight crew continually informed of location of receiver aircraft during refueling. Responsible for conducting Infil/Exfil Operations "Rapids". Infil/Exfil operations are a tactical method of on-loading or off-loading dedicated unconventional and rescue/SOF forces. Also responsible for Forward Area Refueling Point (FAR P) and Hot Gas operations. FAR P and Hot Gas are tactical aircraft-to-aircraft ground refueling operations. Performs other duties as assigned.

MINIMUM QUALIFICATION REQUIREMENTS

1. Air National Guard, Air Force Reserve or the United States Air Force members who have not achieved a passing Fitness Assessment score are ineligible for entry into the AGR program.
2. Air National Guard members must meet the physical qualifications outlined in DAFMAN 48-123 prior to entry on AGR duty.
3. An applicant on a medical profile may apply for AGR tours as long as meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to starting a new AGR tour.
4. For advertisements where the AFSC is not required prior to application, applicants must meet minimum ASVAB requirements for the advertised position.
5. Must meet any Special Requirements as specified in the Position Description.
6. Failure to obtain and maintain a SECRET or TOP SECRET (if applicable) security clearance will result in removal from the AGR program.
7. Selected individual must extend/re-enlist for a period equal to or greater than initial tour end date.
8. IAW ANGI 36-101, paragraph 5.3., to accept an AGR position, an applicant's military grade cannot exceed the maximum military authorized grade for the AGR position. Overgrade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position.
9. IAW ANGI 36-101, paragraph 5.7, an individual must not have been previously separated for cause from active duty or previous Reserve Component AGR tour.
10. IAW ANGI 36-101, paragraph 5.10, applicants should be able to complete 20 years of active federal service prior to Mandatory Separation Date (MSD). Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation must complete a Statement of Understanding contained in Attachment 3 of ANGI 36-101.
11. IAW ANGI 36-101, paragraph 6.6.1., members should remain in the position to which initially assigned for a minimum of 24 months. TAG may waive this requirement when in the best interest of the unit, State, or Air National Guard.
12. Entry/retention requirements for AFS are outlined in the AFECD/AFOCD.

Length of Tour: Initial AGR tour orders are probationary. The probationary period will not exceed six years. Follow-on tour will not exceed six years and will not be extended beyond an enlisted Airman's Expiration Term of Service (ETS) or an Officer's Mandatory Separation date (MSD).

APPLICATION REQUIREMENTS

1. One signed original NGB Form 34-1 dtd 20131111 (Application for Active Guard/Reserve Position). Add primary email address in “Current Home Address Line”.
2. Current Report of Individual Personnel (RIP): with minimum Secret Clearance. If secret clearance is expired (may not be older than 10 years from closing date) you must obtain security memo from the Wing security manager.
3. Passing report of individual Fitness results from the Air Force Fitness Management System (AFFMS) (not more than 12 months old from closing of advertisement).
4. AF Form 422 Notification of AF Member’s Qualification Status (not more than 12 months old).
5. Statement of all active service performed. Any of the following documents may be used: NGB Form 22, 23A or 23b, DD Form 214’s, or DD Form 1506 (Statement of Service).
6. Copy of State Civilian Driver’s License.
7. Certificates of Training applicable to advertised position (Optional).
8. Overgrade Letter of Understanding (If applicable).
9. Professional resume including duty history.

APPLICATION PACKAGE:

Please ensure the package is in one single PDF and in the order of requirements above. Applications are being accepted for Active Guard/Reserve (AGR) tour/duty under Title 32, Section 502f, United States Code. **All MVA questions should be directed to POCs below.**

APPLICATIONS MUST BE SENT VIA EMAIL TO ALL THE INDIVIDUALS BELOW.

PLEASE ADD THE MVA NUMBER TO THE SUBJECT LINE.

Ms. Caitlin Barkman; 860-292-2573; caitlin.barkman@us.af.mil

Mr. Jose Lara; 860-613-7618; jose.p.lara5.civ@army.mil

CW4 Daniel Serbyn; 860-613-7608; daniel.j.serbyn.mil@army.mil