



**CONNECTICUT AIR NATIONAL GUARD  
HUMAN RESOURCE OFFICE**

375 Smith Street  
Middletown, CT 06457



**ACTIVE GUARD RESERVE (AGR) – MILITARY VACANCY ANNOUNCEMENT # 25-013**

**OPEN DATE: 03 March 2025**

**EXPIRATION DATE: 03 April 2025**

**Open To: CTANG Members On-Board AGR ONLY**

**Number of Positions: Position 1**  
**Title: Security Forces Craftsman/1111-889**  
**Unit/Duty Location: 103d SFS, East Granby, CT 06026**  
**Min/Max Grade Authorized: E6-E7**  
**Duty AFSC: 3P071**  
**Security Clearance: SECRET\***

**-All applicants must be in compliance with Gun Control Act of 1968(18 U.S. Code § 921) requirements for carrying a firearm.**  
**-All applicants must possess a valid civilian drivers license and have a current passing PT test.**  
**-All applicants must hold a minimum of a 7-Level in AFSC 3P0X1.**

**Job Summary:**

This position is located in the Security Forces functional area of the 103d Airlift Wing and its purpose is to serve as Flight Chief, and is primarily responsible for Force Protection and Air Base Defense while managing daily Security Forces activities and missions within the confines of the 103d Airlift Wing. Flight Chief will be expected to manage personnel and programs as assigned, provide leadership, management, and general supervision of assigned personnel; as well as provide guidance in organizing, equipping, training, and mobilizing the organization to meet home station and expeditionary mission requirements. As assigned, the incumbent would also serve in various functions including but not limited to: BDOC controller, Flight Armorer, Alarm Monitor, and will serve in various additional duties as directed. Additionally, this position is responsible for patrolling on a rotational basis, serves as a fixed post to provide close-in, close boundary and perimeter protection of the Wing's non-alert aircraft, and provides physical security for personnel and assigned aircraft within the confines of the 103d Airlift Wing. Career Field Specific Requirements can be found in the Enlisted Classification Directory.

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### **The Major Duties Include But Are Not Limited To:**

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- Responsible for the management of personnel and programs as assigned, provide leadership, management, and general supervision of assigned personnel.
- Responsible for providing guidance in organizing, equipping, training, and mobilizing the organization to meet home station and expeditionary mission requirements.
- Performs functions and duty positions including but not limited to: BDOC controller, Flight Armorer, Alarm Monitor, and will additionally serve in various additional duties and programs as directed.
- Responsible for patrolling on a rotational basis, serves as a fixed post to provide close-in, close boundary and perimeter protection of the Wing's non-alert aircraft, and provides physical security for personnel and assigned aircraft within the confines of the 103d Airlift Wing.
- Career Field Specific Requirements can be found in the Enlisted Classification Directory.

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## MINIMUM QUALIFICATION REQUIREMENTS

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1. All applicants must be in compliance with Gun Control Act of 1968(18 U.S. Code § 921) requirements for carrying a firearm.
2. Air National Guard, Air Force Reserve or the United States Air Force members who have not achieved a passing Fitness Assessment score are ineligible for entry into the AGR program.
3. Air National Guard members must meet the physical qualifications outlined in DAFMAN 48-123 prior to entry on AGR duty.
4. An applicant on a medical profile may apply for AGR tours as long as meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to starting a new AGR tour.
5. For advertisements where the AFSC is not required prior to application, applicants must the meet minimum ASVAB requirements for the advertised position.
6. Must meet any Special Requirements as specified in the Position Description.
7. Failure to obtain and maintain a SECRET or TOP SECRET (if applicable) security clearance will result in removal from the AGR program.
8. Selected individual must extend/re-enlist for a period equal to or greater than initial tour end date.
9. IAW ANGI 36-101, paragraph 5.3., to accept an AGR position, an applicant's military grade cannot exceed the maximum military authorized grade for the AGR position. Overgrade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position.
10. IAW ANGI 36-101, paragraph 5.7, an individual must not have been previously separated for cause from active duty or previous Reserve Component AGR tour.
11. IAW ANGI 36-101, paragraph 5.10, applicants should be able to complete 20 years of active federal service prior to Mandatory Separation Date (MSD). Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation must complete a Statement of Understanding contained in Attachment 3 of ANGI 36-101.
12. IAW ANGI 36-101, paragraph 6.6.1., members should remain in the position to which initially assigned for a minimum of 24 months. TAG may waive this requirement when in the best interest of the unit, State, or Air National Guard.
13. Entry/retention requirements for AFS are outlined in the AFECD/AFOCD.

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**Length of Tour:** Initial AGR tour orders are probationary. The probationary period will not exceed six years. Follow-on tour will not exceed six years and will not be extended beyond an enlisted Airman's Expiration Term of Service (ETS) or an Officer's Mandatory Separation date (MSD).

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## APPLICATION REQUIREMENTS

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1. One signed original NGB Form 34-1 dtd 20131111 (Application for Active Guard/Reserve Position). Add primary email address in “Current Home Address Line”.
2. Current Report of Individual Personnel (RIP): with minimum Secret Clearance. If secret clearance is expired (may not be older than 10 years from closing date) you must obtain security memo from the Wing security manager.
3. Passing report of individual Fitness results from the Air Force Fitness Management System (AFFMS) (not more than 12 months old from closing of advertisement).
4. AF Form 422 Notification of AF Member’s Qualification Status (not more than 12 months old).
5. Statement of all active service performed. Any of the following documents may be used: NGB Form 22, 23A or 23b, DD Form 214’s, or DD Form 1506 (Statement of Service).
6. Copy of State Civilian Driver’s License.
7. Certificates of Training applicable to advertised position (Optional).
8. Overgrade Letter of Understanding (If applicable).
9. Professional resume including duty history.

### APPLICATION PACKAGE:

**Please ensure the package is in one single PDF and in the order of requirements above.** Applications are being accepted for Active Guard/Reserve (AGR) tour/duty under Title 32, Section 502f, United States Code. **All MVA questions should be directed to POCs below.**

**APPLICATIONS MUST BE SENT VIA EMAIL TO ALL THE INDIVIDUALS BELOW.**

**PLEASE ADD THE MVA NUMBER TO THE SUBJECT LINE.**

Ms. Caitlin Barkman; 860-292-2573; caitlin.barkman@us.af.mil

Mr. Jose Lara; 860-613-7618; jose.p.lara5.civ@army.mil

CW4 Daniel Serbyn; 860-613-7608; daniel.j.serbyn.mil@army.mil