

CONNECTICUT ARMY NATIONAL GUARD AGR MILITARY VACANCY ANNOUNCEMENT

CONNECTICUT ARMY AND AIR NATIONAL GUARD

HUMAN RESOURCES OFFICE

MIDDLETOWN, CONNECTICUT 06457

ANNOUNCEMENT NUMBER: 25-010

DATE: 17 Mar 25

CLOSING DATE: 02 Apr 25

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:

# 1 Healthcare NCO (TNG), PARA 104 LINE 04, E6, 68W

APPOINTMENT FACTORS:

OFFICER()

WARRANT OFFICER()

ENLISTED(X)

LOCATION OF POSITION:

CTARNG MED DET, 38 SMITH STREET NIANTIC CT, 06357

WHO MAY APPLY:

Must be a current member of the CT National Guard within the grade(s) of E4 and E6.

**AREA OF CONSIDERATION:** This position is open to the grades of: E4 to E6. Individual selected will receive an AGR Tour with the Connecticut Army. In order to be considered for this position, applicants must meet minimum qualifications as outlined on this announcement.

**INSTRUCTIONS FOR APPLYING:** The documents listed WILL be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the Soldier as eligible. Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.

1. Signed original NGB Form 34-1 dtd 20131111 (Application for Active Guard/Reserve Position). Add primary email address in "Current Home Address Line". Application packet will consist of the following documents IAW AR 135-18 and NGR 600-5.
2. Statement of all active service performed. Any of the following documents may be used: NGB Form 23 or 23b(within 12 months of closing date), all DD Form 214s, or DD Form 1506 (Statement of Service).
3. Copy of LAST FIVE (5) NCOERs. In the event you do not have the required five NCOERs due to Time in Service (TIS) and Time in Grade (TIG), Letters of Recommendation (LOR) / DA 1059s / E4 Evaluations must be submitted in the absence of the evaluations, to substantiate a total of FIVE documents. All LOR's must be signed. Missing evaluation periods not due to TIS/TIG must be substantiated with a memorandum addressed to the president of board explaining the missing periods (This memo does not count as one of the 5 required documents).
4. Copy of favorable DA 5500 or DA 5501 (Body Content Worksheet) dated w/in 12 months. (If not applicable, upload DA 705 with passing ht/wt or memo/document stating it does not apply)
5. Copy of DA Form 1059 demonstrating required Professional Military Education (PME) qualification for your GRADE. (If you have not attended PME for your grade, you must provide a brief letter/memo with a short explanation.)
6. Security Clearance memorandum from State Security Manager Office dated within 60 days of the closing date of this advertisement. Failure to submit current Certificate of Clearance, will result in being ineligible for consideration.
7. Individual Medical Readiness Record (IMR). PHA date must be within 12 months of closing date & HIV test must be within 24 months from closing date of this advertisement. (Accessible through <https://medpros.mods.army.mil/portal> )
8. Validated copy of Selection Board Record Brief (SRB). (Accessible through <https://arngg1.ngb.army.mil/v3/SelfService/CareerCenter/Home.aspx>)
9. CTARNG AGR Soldiers ONLY - Letter of Endorsement (LOE) from BDE AO acknowledging AGR Soldier is applying for another AGR position outside their MSC. AGR Soldiers applying for positions within the same MSC need not submit a LOE.
10. DA Form 705 ACFT dated within 12 months. Must indicate "GO"
11. ASVAB Line Scores (acceptable documents include: DD 1966, US MEPCOM, Memorandum. Please do not upload ERB for this requirement)

POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 68W

MINIMUM APPOINTMENT REQUIREMENTS:

1. If not 68W qualified, Applicant must meet minimal requirements to obtain MOS at time of application AND Applicant must obtain 68W MOS within 12 months of hire.. Minimal requirements for initial award of MOS: (1) Must possess a civilian driver's license. (2) A physical demands rating of moderately heavy. (3) A physical profile of 111121. (4) Have normal color vision. (5) Qualifying scores. a. A minimum score of 105 in aptitude area ST, minimum GT score of 110 in ASVAB tests administered prior to 2 January 2002. b. A minimum score of 102 in aptitude area ST, minimum GT score of 110 on ASVAB tests administered on and after 2 January 2002 C. A minimum score of 101 in aptitude area ST, effective after 9 October 2023
2. The maximum grade for selected individual to start an AGR Tour for this position is E6. IAW AR 135-18 dated 11 OCT 2019, Table 2-1 rule E. If the selected individual is not MOSQ, they must request an administrative reduction to E5 prior to starting the AGR tour. E7 may apply but must request administrative reduction to E6 prior to starting the AGR tour.
3. Must possess a SECRET clearance. Must be professional military education qualified for their grade. You may be required to serve a developmental assignment of up to three years at National Guard Bureau or other location during your AGR career in the Connecticut Army National Guard AGR program.
4. Must complete NGB-prescribed PEC course (ARNG Unit Training NCO) within 6 months of hire
5. Onboard AGR who are in their initial 18 month stabilization period are not eligible to apply, per AR 600-5 para 3-5c. Onboard AGR applicants (who are eligible) must submit an acknowledgment from their AGR supervisor with their packet.
6. **\*\*PLEASE READ DISCLAIMER:** You, the applicant, are responsible for the completion and turn-in of your application, all contents and attachments. Please ensure that all required documents (as applicable) on the checklist are included with your application. INCOMPLETE APPLICATIONS WILL BE CONSIDERED "NOT QUALIFIED" AND, WILL BE DISQUALIFIED WITHOUT ACTION. Applications and associated documents will not be considered for

future vacancy announcements. HRO is not required to review application prior to the closing date on the announcement; hence, it is imperative the application is complete and correct when submitted. DEPLOYED APPLICANTS: If you are deployed, submit a memo stating the following: you are deployed, tentative date of your redeployment and include all POC information – i.e. DSN phone numbers and all email address (es).

---

**BRIEF JOB DESCRIPTION:**

Administers the Command's school program. Reviews, validates, monitors and makes recommendations concerning the forecasting of individual training requirements for subordinate elements. Assists in the preparation of training directives, operation orders, and readiness reports. Provides assistance to the operations/training personnel within the command in the scheduling training areas, obtaining training aids, requesting equipment, and other required materials. Administers emergency medical treatment to Soldiers. Conducts technical support to the PHA/SRP process. Reviews Soldiers in-processing, out-processing, birth month audits, including maintaining military personnel files, medical and dental records. Operates and manages DAMPS, ATRRS, DTMS, RFMSS, 68W MODS and other database systems in accordance training requirements. Helps plan and coordinate other training objectives from higher headquarters to unit level including the YTC.

---

**SELECTING SUPERVISOR:**

---

**CONTACT INFO:**

SSG Jennifer L. Donahue  
(DSN)  
(Com) 860-613-7624  
(Email) jennifer.l.donahue.mil@army.mil

---

**EQUAL OPPORTUNITY:**

The Connecticut National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.