



**CONNECTICUT AIR NATIONAL GUARD
HUMAN RESOURCE OFFICE**

375 Smith Street
Middletown, CT 06457



ACTIVE GUARD RESERVE (AGR) – MILITARY VACANCY ANNOUNCEMENT # 25-020

OPEN DATE: 13 March 2025

EXPIRATION DATE: 28 March 2025

Open To: Nationwide

Number of Positions: Position 1
Title: Munitions Systems Superintendent/ 001050332
Unit/Duty Location: 103d MXS, East Granby, CT 06026
Min/Max Grade Authorized: TSgt E6 - SMSgt / E8*
Duty AFSC: 2W0X1*
Security Clearance: SECRET*

**Required at time of application.*

**Position to be filled upon the vacancy of the incumbent*

HRO Remote: Ms. Caitlin Barkman; 860-292-2573; caitlin.barkman@us.af.mil

Job Summary:

The purpose of this position is to provide munitions support to the state and designated agencies in support of their taskings. This position functions as a Small Shop Chief in a Munitions Section.

The Major Duties Include But Are Not Limited To:

- Plans and lays out work to be performed by the Munitions section under direction of the Supervisor. Balances workload for subordinate work sections. Lays out work plans to be followed by subordinate sections in accomplishing critical or emergency projects. Evaluates operations to ensure production and quality standards are achieved in accordance with Supervisor's direction. Instructs employees on new procedures or methods and provides assistance on difficult or new areas. Ensures compliance with safety and security requirements and ensures employees maintain cleanliness of their work stations and compliance with all Federal, State, DOD, USAF, and local regulations concerning hazardous materials/waste munitions assets. Ensures compliance with WINGFOD program.
- Material Section is comprised of Operations, Inspections and Stockpile Management Elements. Manage allocations, stock levels, inventories, requisitions, and disposition of munitions. Manage excess serviceable/unserviceable munitions program. Coordinate scheduling of complete, custody, special munitions inventories and compiles inventory adjustment packages as required. Notify the Munitions Accountable Systems Officer (MASO) and munitions Supervisor if information or data suggest negligence, fraud, or theft involving munitions accountability. Establish and maintain an effective munitions inspection program for all munitions assets to include receipt, inspection, stockpile surveillance and preservation, marking and packaging, and shipping requirements. Maintains munitions stockpiles and manages storage area infrastructure and facilities, vehicles, and equipment. Store bulk stock and operationally configured or built-up munitions. Process munitions movement transactions. Prepare and schedule munitions for shipment. Develop, maintain and utilize a Master Storage Plan to the maximum extent possible.
- Production Section is comprised of Conventional Maintenance, Line-Delivery and Munitions Material Handling Equipment (MMHE). Maintain conventional munitions, containers, dispensers, training items, and repair various munitions components. Performs demilitarization of inert munitions. Processes, certifies, and documents munitions residue and empty munitions containers. Performs periodic, special, pre-use and returned munitions inspections. Inspects munitions and sub-assemblies for evidence of exudation, corrosion, dents, burrs, scratches, cracks, broken or bent parts and checks components for TCTO. Adjust, insert and remove cartridges and squibs from explosive components. Perform safety and electrical continuity inspections on electrically actuated explosives and propellants. Ensures tools are properly marked, calibrated (if necessary), and are secured when area is unattended. Deliver munitions to the flight-line to meet mission requirements with the coordination of other sections. Perform inspections on all munitions trailer movements to and from aircraft parking areas. Perform munitions reconciliation between aircraft missions. Manages munitions holding areas to preclude explosive and compatibility violations.

MINIMUM QUALIFICATION REQUIREMENTS

1. Air National Guard, Air Force Reserve or the United States Air Force members who have not achieved a passing Fitness Assessment score are ineligible for entry into the AGR program.
2. Air National Guard members must meet the physical qualifications outlined in DAFMAN 48-123 prior to entry on AGR duty.
3. An applicant on a medical profile may apply for AGR tours as long as meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to starting a new AGR tour.
4. For advertisements where the AFSC is not required prior to application, applicants must meet minimum ASVAB requirements for the advertised position.
5. Must meet any Special Requirements as specified in the Position Description.
6. Failure to obtain and maintain a SECRET or TOP SECRET (if applicable) security clearance will result in removal from the AGR program.
7. Selected individual must extend/re-enlist for a period equal to or greater than initial tour end date.
8. IAW ANGI 36-101, paragraph 5.3., to accept an AGR position, an applicant's military grade cannot exceed the maximum military authorized grade for the AGR position. Overgrade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position.
9. IAW ANGI 36-101, paragraph 5.7, an individual must not have been previously separated for cause from active duty or previous Reserve Component AGR tour.
10. IAW ANGI 36-101, paragraph 5.10, applicants should be able to complete 20 years of active federal service prior to Mandatory Separation Date (MSD). Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation must complete a Statement of Understanding contained in Attachment 3 of ANGI 36-101.
11. IAW ANGI 36-101, paragraph 6.6.1., members should remain in the position to which initially assigned for a minimum of 24 months. TAG may waive this requirement when in the best interest of the unit, State, or Air National Guard.
12. Entry/retention requirements for AFS are outlined in the AFECD/AFOCD.

Length of Tour: Initial AGR tour orders are probationary. The probationary period will not exceed six years. Follow-on tour will not exceed six years and will not be extended beyond an enlisted Airman's Expiration Term of Service (ETS) or an Officer's Mandatory Separation date (MSD).

APPLICATION REQUIREMENTS

1. One signed original NGB Form 34-1 dtd 20131111 (Application for Active Guard/Reserve Position). Add primary email address in “Current Home Address Line”.
2. Current Report of Individual Personnel (RIP): with minimum Secret Clearance. If secret clearance is expired (may not be older than 10 years from closing date) you must obtain security memo from the Wing security manager.
3. Passing report of individual Fitness results from the Air Force Fitness Management System (AFFMS) (not more than 12 months old from closing of advertisement).
4. AF Form 422 Notification of AF Member’s Qualification Status (not more than 12 months old).
5. Statement of all active service performed. Any of the following documents may be used: NGB Form 22, 23A or 23b, DD Form 214’s, or DD Form 1506 (Statement of Service).
6. Copy of State Civilian Driver’s License.
7. Certificates of Training applicable to advertised position (Optional).
8. Overgrade Letter of Understanding (If applicable).
9. Professional resume including duty history.

APPLICATION PACKAGE:

Please ensure the package is in one single PDF and in the order of requirements above. Applications are being accepted for Active Guard/Reserve (AGR) tour/duty under Title 32, Section 502f, United States Code. **All MVA questions should be directed to POCs below.**

APPLICATIONS MUST BE SENT VIA EMAIL TO ALL THE INDIVIDUALS BELOW.

PLEASE ADD THE MVA NUMBER TO THE SUBJECT LINE.

Ms. Caitlin Barkman; 860-292-2573; caitlin.barkman@us.af.mil

Mr. Jose Lara; 860-613-7618; jose.p.lara5.civ@army.mil

HRO: 860-613-7608; ng.ct.ctang.mbx.agr-tour-branch@army.mil