



CONNECTICUT AIR NATIONAL GUARD HUMAN RESOURCE OFFICE

375 Smith Street
Middletown, CT 06457



ACTIVE GUARD RESERVE (AGR) – MILITARY VACANCY ANNOUNCEMENT #23-046

OPEN DATE: 27 November 2023

EXPIRATION DATE: 11 December 2023

Open To: Current On Board AGR

Number of Positions: 1
Position Title: Training Specialist (Command And Control)
Unit/Duty Location: 103d AW, East Granby, CT 06026
Min/Max Grade Authorized: SSgt/E5 through TSgt/E6
Duty AFSC: 1C3X1
Security Clearance: SECRET

**Grade requirement must be met prior to application.*

Job Summary: The primary purpose of this position is to plan, organize, develop, direct, implement, evaluate and manage all Command Post training programs. The unit supports USAF, AFRES, ANG, etc., operations involving numerous types of military and military training missions. The types of missions and aircraft supported include every type and variety of aircraft in the DoD inventory. This position plays an integral part in maintaining Command and Control of the Wing. Performs all required duties of a certified controller and maintains certification in required areas.

The major duties include, but are not limited to:

- Plans, organizes, develops, directs, implements, evaluates and manages formal classroom training. Develops annual training plans for controllers which cover all aspects of command and control training. Develops different types of training to include initial, refresher, recurring, and remedial. Performs course maintenance and updates based on major command (MAJCOM) and higher headquarters (HHQ) requirements, student needs, course content, and mission emphasis.
- Reviews, evaluates and analyzes training through examination results, task evaluations, personnel performance, and consultation of subject matter with experts in the field to determine the quality and overall effectiveness of the training plan. Ensures identified testable materials are adequate to achieve learning and performance objectives. Responsible for the evaluation of personnel during all phases of training based on their performance, experience, background, education, learning skills, and retention.
- Ensures adequate protection and procedures are in place to safeguard resources, to include the physical security of the command post, and critical support systems. Develops procedures for emergencies and contingencies such as evacuation, bomb threat, etc. Serves as the COMSEC Responsible Officer (CRO) for the command post COMSEC user account.
- Serves as a key member of the CAT during operational events and briefs commander on all significant actions taken by the command post. Informs the commander on the status, progress, problem areas, shortfalls, and limitations in command and control and recommends solutions to ensure mission accomplishment and national objectives are achieved.
- Performs all duties required of a certified Command and Control Specialist as well as, maintains certification in required areas.

MINIMUM QUALIFICATION REQUIREMENTS

1. Air National Guard, Air Force Reserve or the United States Air Force members who have not achieved a passing Fitness Assessment score are ineligible for entry into the AGR program.
2. Air National Guard members must meet the physical qualifications outlined in DAFMAN 48-123 prior to entry on AGR duty.
3. An applicant on a medical profile may apply for AGR tours as long as meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to starting a new AGR tour.
4. For advertisements where the AFSC is not required prior to application, applicants must meet minimum ASVAB requirements for the advertised position.
5. Must meet any Special Requirements as specified in the Position Description.
6. Failure to obtain and maintain a SECRET or TOP SECRET (if applicable) security clearance will result in removal from the AGR program.
7. Selected individual must extend/re-enlist for a period equal to or greater than initial tour end date.
8. IAW ANGI 36-101, paragraph 5.3., to accept an AGR position, an applicant's military grade cannot exceed the maximum military authorized grade for the AGR position. Overgrade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position.
9. IAW ANGI 36-101, paragraph 5.7, an individual must not have been previously separated for cause from active duty or previous Reserve Component AGR tour.
10. IAW ANGI 36-101, paragraph 5.10, applicants should be able to complete 20 years of active federal service prior to Mandatory Separation Date (MSD). Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation must complete a Statement of Understanding contained in Attachment 3 of ANGI 36-101.
11. IAW ANGI 36-101, paragraph 6.6.1., members should remain in the position to which initially assigned for a minimum of 24 months. TAG may waive this requirement when in the best interest of the unit, State, or Air National Guard.
12. Entry/retention requirements for AFS are outlined in the AFECD/AFOCD.

Length of Tour: Initial AGR tour orders are probationary. The probationary period will not exceed six years. Follow-on tour will not exceed six years and will not be extended beyond an enlisted Airman's Expiration Term of Service (ETS) or an Officer's Mandatory Separation date (MSD).

APPLICATION REQUIREMENTS

1. One signed original NGB Form 34-1 dtd 20131111 (Application for Active Guard/Reserve Position). Add primary email address in "Current Home Address Line".
2. Current Report of Individual Personnel (RIP); with minimum Secret Clearance. If secret clearance is expired (may not be older than 10 years from closing date) you must obtain security memo from the Wing security manager.
3. Passing report of individual Fitness results from the Air Force Fitness Management System (AFFMS) (not more than 12 months old from closing of advertisement).
4. AF Form 422 Notification of AF Member's Qualification Status (not more than 12 months old).
5. Statement of all active service performed. Any of the following documents may be used: NGB Form 22, 23A or 23b, DD Form 214's, or DD Form 1506 (Statement of Service).
6. Copy of State Civilian Driver's License.
7. Certificates of Training applicable to advertised position (Optional).
8. Overgrade Letter of Understanding (If applicable).
9. Professional resume including duty history.

APPLICATION PACKAGE:

Please ensure the package is in one single PDF and in the order of requirements above. Applications are being accepted for Active Guard/Reserve (AGR) tour/duty under Title 32, Section 502f, United States Code. All MVA questions should be directed to POCs below.

APPLICATIONS MUST BE SENT VIA EMAIL TO ALL THE INDIVIDUALS BELOW.

PLEASE ADD THE MVA NUMBER TO THE SUBJECT LINE.

Ms. Ashlynn Stone; 860-292-2573; ashlynn.stone@us.af.mil

Mr. Josue Cintron; 860-613-7616; josue.b.cintron.civ@army.mil

CW4 Stephanie Richard; 860-613-7608; stephanie.a.richard4.mil@army.mil