



**DEPARTMENTS OF THE ARMY & AIR FORCE
CONNECTICUT NATIONAL GUARD
HUMAN RESOURCES OFFICE
375 SMITH STREET
MIDDLETOWN, CONNECTICUT 06475**

NGCT-AGR

13 October 2016

JOB ANNOUNCEMENT #17-004 SPP: BILATERAL AFFAIRS OFFICER O2 THRU O4

Closes: 28 November 2016

MEMORANDUM FOR Current Officer Members of the Connecticut Army National Guard

SUBJECT: Connecticut National Guard Bilateral Affairs Officer

1. ELIGIBILITY: Applications are currently being accepted for the following position.

- a. Position: Bilateral Affairs Officer (BAO)
- b. This job is open to OFFICERS in the Connecticut Army National Guard
- c. Location: Office of Defense Cooperation, US Embassy – Montevideo, Uruguay
- d. Min Grade: 1LT/O-2 (TAG waiver required to accept position); Max Grade: MAJ/O-4 AOC:
Immaterial
- e. Salary: One Time Occasional Tour (OTOT), Full-time Military Pay & Allowances;
Accompanied Tour; PCS Authorized
- f. Anticipated Start Date: 1 April 2017
- g. Anticipated End Date: 30 March 2019

2. BACKGROUND: The National Guard State Partnership Program (SPP) was established in 1993 in response to the radically changed political-military situation following the collapse of Communism and the disintegration of the Soviet Union. In response the SPP was created to link U.S. States with partner countries for the purpose of supporting the security cooperation objectives of the Combatant Commander. The program's goals reflect an evolving international affairs mission for the National Guard. Connecticut's state partner is the country of Uruguay. Connecticut actively participates in a host of engagement activities which could lead to training exercise opportunities, fellowship-style internships, civic leader visits, and Subject Matter Expert Exchanges (SMEE). All activities are coordinated through the Theater Combatant Commander and the US Ambassadors' country teams, and other agencies as appropriate, to ensure that National Guard support is tailored to meet both US and country objectives. The value of the SPP is its ability to focus the attention of a small part of the Department of Defense (DoD), namely a State National Guard, with a single country or region in support of US Government policies. This concentrated focus allows for the development of long term personal relationships and a mechanism to catalyze support from outside the DoD which otherwise would not occur but nevertheless complements US policy.

3. POSITION: The BAO develops, plans, coordinates, and executes the SPP program engagements in Uruguay and Connecticut in accordance with objectives from the Theater Security Cooperation guidance received from SOUTHCOM Combatant Commander and the Lines of Effort (LOEs) described in the Country Campaign Plan. These engagements are carefully developed and coordinated with country desk officers across the SOUTHCOM staff, key members of the U.S. Embassy-Uruguay, the Connecticut National Guard (CTNG) SPP

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Office, and select members of the Uruguayan Armed Forces. The BAO reports to the Defense Attaché and ODC Chief in the execution of these engagements.

4. RESPONSIBILITIES:

a. Primary responsibilities include developing, planning, and coordinating any and all SPP events between the CTNG and the Uruguayan military. In addition, the BAO will be an advocate for the Uruguayan Armed Forces in building partnership capacity between the U.S. and Uruguay. This is mainly done by obtaining funding through the database of record to execute requested and planned military-to-military events.

b. Secondary responsibilities may be assigned by the Defense Attaché and/or ODC Chief, U.S. Embassy-Uruguay. A general knowledge of traditional security cooperation activities such as Foreign Military Sales (FMS) and International Military Education and Training (IMET) is desirable.

c. The BAO must possess strong planning, organizational, operational, logistical, interpersonal and intercultural skills for this assignment. Protocol and social networking skills are critical for success, as the BAO will participate in numerous official social activities with embassy staff, Uruguayan Armed Forces members and distinguished visitors to include high-ranking military and government officials.

d. The BAO must be proficient in the Host Nation Language (Spanish). The minimum required rating is 2+/2+ on the Defense Language Proficiency Test (DLPT). DLPT results are valid for one (1) year. Testing can be scheduled with the local service education support office.

3. NATIONAL GUARD MEMBERSHIP AND ASSIGNMENT REQUIREMENTS:

a. Applicant must be a current Connecticut Army National Guard officer. Technicians are entitled to reemployment in accordance with USERRA rights, and the tour does count toward the five-year rule, however, TAG approval is required for any technician to accept position.

b. Selectee will be required to attend Defense Institute of Security Assistance Management (DISAM) Course for up to three weeks prior to placement in country

c. Selectee will conduct office calls with stakeholders prior to placement in country to include NGB-IA, SOUTHCOM and US Embassy – Uruguay.

5. QUALIFICATIONS:

- a. Member of the Connecticut Army National Guard in the grade of O2 through O4
- b. Must be a Spanish Speaker
- c. Have an active Secret clearance
- d. Capable of obtaining a Diplomatic passport & government travel card

6. APPLICATION PROCEDURES:

Applicants must submit the following documentation;

- a. One Letter of Recommendation
- b. NGB 34-1, Application for AGR Position

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- c. DA Form 4037, Current ORB, Officer Record Brief, signed and certified
- d. DA Form 67-9, last 3 years consecutive OERs
- e. DA Form 705, last 2 consecutive APFT score cards within 12 months
- f. DA Form 1059, Service School Academic Evaluation Report for highest military education completed
- g. DA Form 5500/1-R, Body Fat Content Worksheet (if applicable)
- h. DA Form 3349, Physical Profile (if applicable)
- i. DA Form 330 (or equivalent), Language Proficiency Test Results (DLPT v5)
- j. DA Official Photo within last 5 years (separate from ORB image)
- k. IMR, Individual Medical Readiness Record (MEDPROS) printout (Physical Exam/PHA, Dental and HIV Test within 1 year verifying medical qualification)
- l. NGB Form 23b, RPAM, Retirement Points Accounting Management within 6 months
- m. DD Form 1172, DEERS Enrollment, signed by certified official
- n. JPAS Verification of Secret Security Clearance verified by Security Manager
- o. Applications must be provided to the following office:

Connecticut Army National Guard
Human Resource Office
ATTN: AGR Tour Office
375 Smith Street, Suite 111
Middletown, CT 06457
860-613-7617

7. Selection for this position will be based on qualification/fitness, and without discrimination because of race, religion, color, national origin, sex, political affiliation or any other non-merit factor.

8. Questions concerning this position should be directed to MAJ Shaun O'Dea (860) 613-7608.

SHAUN P. O'DEA
MAJ, AG
AGR Tour Branch Manager