

CONNECTICUT ARMY NATIONAL GUARD AGR MILITARY VACANCY ANNOUNCEMENT
(MVA 16-067)

CONNECTICUT ARMY AND AIR NATIONAL GUARD
HUMAN RESOURCES OFFICE
MIDDLETOWN, CONNECTICUT 06457

POSITION/EMPLOYMENT OPPORTUNITY: CTARNG ONLY

MVA NUMBER: 16-067

OPENING DATE: 28 September 2016

CLOSING DATE: 27 October 2016

AGR POSITION TITLE/ASSIGNMENT: Training NCO

UNIT/LOCATION: 643 MP Company (I/R), Westbrook, CT 06498

MAX GRADE: E6

UIC: P57AA

PARA/LIN: 108/03

MOS: 31E30

AREA OF CONSIDERATION: CTARNG only.

ELIGIBILITY REQUIREMENTS: To be eligible for this position you must meet all eligibility requirements as of the closing date. Must possess or be able to maintain a Secret Security Clearance. Must be able to obtain 31E MOS within one year of hire..

IAW AR 135-18 dated 1 Nov 04, Table 2-1 rule F, E7 and above may apply, if selected individual is not MOSQ, they must request an administrative reduction to E5 prior to starting the AGR tour. The maximum grade for MOSQ selected individual to start an AGR Tour for this position is E6.

POSITION DESCRIPTION: The purpose of this position is to provide training administration support to the commander and manpower to enhance the training and mobilization readiness of the unit. Assists the Readiness NCO in the development, execution, and documentation of the unit training programs. Assists in the planning, updating and execution of unit mobilization plans and loading plans. Attends all unit training assemblies, additional training assemblies and annual training periods providing assistance and guidance in the planning and conduct of training. Assists in the maintenance of training libraries, learning centers and unit and individual training records and materials. Attends schools and conferences as required by training and equipment developments and military education requirements. Assists in trainer preparation and rehearses training presentations as directed. Assists in the unit recruiting and retention activities. Performs all other duties as assigned.

APPLICATION PACKAGE:

Applications are being accepted for Active Guard/Reserve (AGR) tour/duty under Title 32, Section 502f, United States Code.

ALL APPLICATION PACKETS must be mailed or delivered to:

Connecticut Army National Guard
Human Resource Office
ATTN: AGR Tour Office
375 Smith Street, Suite 111
Middletown, CT 06457
860-613-7617

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Emailed application will not be accepted (exceptions may be made for Soldiers deployed OCONUS only).
The application packet will consist of the following documents:

- a. One signed original NGB Form 34-1 dtd 20131111 (Application for Active Guard/Reserve Position).
Add primary email address in “Current Home Address Line”.
- b. **Certified** copy of Enlisted Record Brief (ERB), current within last 3 months.
- c. Copy of Personnel Qualification Record (PQR), current within last 3 months.
- d. Copy of most recent Medical Operational Data System (MODS) Individual Readiness Record. PHA must be current within last 12 months.
- e. Statement of all active service performed. Any of the following documents may be used: NGB Form 23 or 23b, DD Form 214, or DD Form 1506 (Statement of Service).
- f. Copy of last five (5) NCOERS. A letter of recommendation must be submitted on NCO's, E-4 and below not requiring an NCOER. Missing evaluation periods must be substantiated with a memo addressed to the president of board explaining any missing periods.
- g. Copy of most recent DA Form 705 (“Record” APFT Scorecard, not to exceed 12 months).
- h. Copy of DD 5500 or DD 5501 (Body Content Worksheet) (**if applicable.**)
- i. Copy of State Civilian Driver's License.
- j. Photograph in Class A Uniform or Army Service Uniform taken within the last 12 months.

*All applications must be received in AGR Tour Branch no later than 1600 hours on the closing date of the announcement. **Applications received after this time, regardless of postmark will be considered ineligible.** Applications must be hand carried or mailed to the AGR Tour Branch at the above address.

SELECTION PROCEDURE: All application packets that meet eligibility requirements will be forwarded to the selection board IAW Chapter 2, NGR 600-5. Applicants that do not meet eligibility requirements will be notified in writing as to why. Selection for this position will be based on qualification/fitness, and without discrimination because of race, religion, color, national origin, sex, political affiliation or any other non-merit factor. All applicants will receive written notification of the final action on their application.

MILITARY INCENTIVES/BONUS:

If selected, acceptance of an AGR position may impact your current incentive/bonus. Please contact the State Incentive Manager at (860) 524-4816 for more information.